

Forest Hills Global Elementary

SIT Meeting Minutes

Meeting Date: January 22, 2020

Title: School Improvement Team

Location: Media Center

Time: 3:30-4:30

I. Attendance:

Team Members:

Annie Lovoy, Dawn Walker, Tyler Knotts, Blaire Harkey, Landyn Lewis, Michelle Crowell, Stephanie Tew, Gretchen Parker, Claudia Rossi, Christina Lancaster, Christina Daniels, Rhondy Mitchell, Dawn Gullledge, Stefanie Adams, Christina Eames, Janine Romero, Andi Webb

I. Approval of Prior Meeting Minutes

- Minutes were reviewed and approved

II. Review of Vision, Mission, Core Values

- A. Lovoy reviewed our Vision, Mission, and Core Values and our effort to consistently focus on improving the 3 areas of school improvement:
 - Content that students are taught
 - Skill and Knowledge that teachers bring to the teaching of that content
 - Level of students' active learning of the content

III. NCStar Success:

Delivered by A. Lovoy

-NC Star A 2.04 Instructional teams develop standards aligned units of instruction for each subject and grade level.

- Teachers will be given 2 days for long-range planning in ELA and 2 days to plan for long-range planning in Math.
- We will also be providing more professional development and technology to support Zearn.

-NC Star D2.04: The LEA/School consistently implements a process to determine and to acquire necessary instructional technology.

- Support implementation of 1:1 access to instructional technology by purchasing 2 additional iPads per classroom to increase the number of iPads from 4 to 6 per classroom. iPads will be added to grades 3-5 to support implementation of Zearn.
- To provide integrated technology for Recordex Touch devices, Recordex

document cameras with integrated web cameras will be purchased beginning with grades 4 and 5. Grade 5 currently has Recordex Document Cameras.

- Develop and communicate a plan for professional development for the integration of Recordex in the instructional program. Professional development is planned for January 29 3:00 - 4:00.

IV. Budget update

NC Star A1.06 All teachers provide sound instruction in a variety of modes: teacher-directed whole class; teacher-directed small group; independent work; computer based.

NC Star A 2.04 Instructional Teams develop standards-aligned units of instruction for each subject and grade level.

Delivered by: C. Eames

Staff and Faculty Budget Input Feedback

- Money spent must directly correlate with improving student achievement.
- -Discussed Local, State, and Federal budget
- -Discussed the categories of spending and what we have designated for each area underneath.
 - Average teacher cost is \$68,000 and \$35,000 for Teacher Assistant.
- Last week, teachers were given the opportunity to add feedback on use of current resources to help increase student outcomes. We scanned through those additions.
 - We must consider items that have an at home component to address parent involvement as a Title I school.
- Last week, teachers were also given a chance to list top priorities for professional development and digital learning subscriptions

Current Instructional Positions

- Reviewed 4 positions currently funded by Title I.
 - For approval of Title I funds, expenditures must be necessary (NCStar), allowable, and reasonable. Our Title I funding cannot supplant, but must supplement. We use the money for the additional needs we have.
 - School-wide EVASS data was reviewed to look for trends as table groups.
 - MTSS Coordinator and Instructional coaches give descriptions of their roles to help us see how they meet the 3 necessary criteria. Information was attached on the slide deck.
 - Parent asked about how often families are contacted in regards to students not succeeding or showing success in the classroom.

- MTSS Coordinator responded with a description of the process for meeting with families of students during BOY and MOY conferences, as well as Tier 2 and 3 students.
- Can we track numbers of students that enroll that are in Tier 2 and Tier 3 that are new to the school throughout the year? Data Manager could probably pull the data for this.
- We have confidence in our teachers, so we are looking more intently at what we can do to improve the scores. It's not about blame, but what are our next steps to help our students improve and grow.

The prior budget meeting on 1-15-2020 received feedback on additional positions should funding be available:

- Consideration of an additional assistant principal.
 - Our current allotment for the number of students we have does not support the need for an additional AP.
 - Title I does not allow money to be spent on office personnel.
 - Overall, Not necessary, Not allowable, but we feel it is reasonable
- Consideration of Full Time ELL Teacher
 - 1 full time teacher per 40-60 students and we currently have 40 students identified.
 - We will continue to watch enrollment and consult with district reps.
- Consideration of additional EC teacher
 - Current enrollment does not support this position;
 - Title I does not allow funds to be spent on office personnel taking care of paperwork.
- Consideration of full time Instructional Assistant
 - Overall, we do find it necessary, allowable, and reasonable, BUT we need to make sure that we are covering all needs and using the money the best way we can.

V. Equity Touchpoint

Presented by Andi Webb

Overview of Equity Committee

- A group of NHCS staff, Board Members, and Community members applied to be on this committee to be sure we are providing an equitable environment for all children.
- This group not only focuses on race, but the whole child: emotional, physical, and academic.
- Andi Webb will be creating a team in our school to look at equity within our school.
 - Our main goal will be to see how can we meet ALL the needs of our students so they are able to learn.
- We had a discussion about how passionate our staff and parents are about creating more equality and how we have such a deep need for it.